



SafetyNet Respond Mobile Web App for Square 54

Safety and security are top priorities at Boston Properties. To help ensure that you understand your role in a variety of emergency situations, a mobile app is now available for Square 54 that provides:

- Emergency response steps for a wide range of scenarios
- Emergency contact numbers
- Additional preparedness resources

REGISTERING OR LOGGING IN TO THE APP

You can access the SafetyNet mobile Web app **via your mobile device** at:

<http://clients.aksafetynet.com/square54>

Upon your first visit, please register your SafetyNet account by following the steps below:

1. Visit the URL above via your mobile device
2. From the homepage, select the **'More'** button at the bottom right corner

NEW USERS:

1. Click on the **'New User? Create Account'** text link below the existing user log in fields.
2. Enter the password for the training program.

Occupant training: **sq54safety**

3. Select the corresponding training program from the dropdown menu
4. Continue entering data into the rest of the fields – your name, tenant affiliation, floor number, etc.
5. Select your role you play in an emergency. This role selection will determine which response steps will be displayed for your account.
6. After completing all fields, click **Submit** to finalize your registration.
7. Click on the **Home** page in the lower left corner

EXISTING USERS:

1. Scroll down the page and below the 'Log In' icon, enter your login email and training program password. Click 'Login with Existing Account'

Occupant training password: **sq54safety**

2. You will be asked to reverify your role. Please do so.
3. Click on the **Home** page in the lower left corner

USING THE APP

1. You may now click on any of the listed emergency scenarios to view your response steps.
2. If any additional documents have been made available, such as floor plan diagrams, bomb threat checklists, these can be accessed via the Docs page (click on **Docs** in the bottom nav bar).

For optimal use:

1. Please remain logged in to the site via your mobile device (in other words, don't click the Log Out button). This helps ensure you'll still see the appropriate response steps even when the local cell network is unavailable
2. It's also a good practice to periodically refresh the site to ensure any new content is available in offline mode. To do this, simply tap once or twice in the address line of your browser to select the entire URL and click on the browser's Go button.

Instructions for adding SafetyNet Respond Icon to Home Screen:

iPhone (Safari):

1. Open the SafetyNet site you would like to bookmark on your iPhone's web browser.
2. On the control panel at the bottom of the screen, select the box with an arrow icon located in the center.
3. On the lower tier of options, scroll to the right until you see "Add to Home Screen"
4. Select "Add to Home Screen" and then label the new icon accordingly
5. Select "Add" in the upper right-hand corner of the screen
6. Confirm that a new SafetyNet Respond icon has been created

Android:

NOTE: Android phones vary in how icons are added to the home screen. For best results, use Google Chrome.

1. Open the SafetyNet site you would like to bookmark on your Android's web browser (preferably Google Chrome).
2. On the control panel in the upper right-hand corner of the screen, select the three vertical dot icon.
3. Move down the list of options until you see "Add to Home Screen"
4. Select "Add to Home Screen" and then label the new icon accordingly
5. Select "Add"

6. Confirm that a new SafetyNet Respond icon has been created

For questions or SafetyNet support issues, please contact support@akpreparedness.com